

This English translation is only intended as a guiding appendix to the Danish version which is the only legally valid version

HOUSE RULES

for the Paul Bergsøe Dormitory

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1. BEHAVIOUR

1.1 Quiet and tidy

- 1.1.1 The residents should strive to ensure that the Dormitory is quiet and tidy.
- 1.1.2 Any resident must comply with regulations that may be given by the Dormitory Board, Residents' Committee or inspector.
- 1.1.3 Noisy or harassing behaviour, including playing or performing loud music without the consent of neighbouring residents is not allowed.
- 1.1.4 The residents should be considerate of each other, including respecting the other resident's need for silence to read and sleep.
- 1.1.5 Violence and threats of violence will be considered a serious breach of the house rules.

1.2 Common areas and furnishings

- 1.2.1. Order must be maintained in all common areas. Common areas and furnishings should be used without inconvenience to the other residents.
- 1.2.2 The resident or the residents must bear the costs for repairs or replacement of damaged building components, fixtures or equipment in common areas, including kitchen equipment and services, if the damage was caused by the behaviour or omission of the resident or residents. The resident is also liable to the Residents' Committee and the dormitory for damages inflicted by his/her guests, as the resident is liable for their conduct at the dormitory.
Do not use nails, screws or thumb tacks when hanging up pictures or posters.
- 1.2.3 Hallways, fire stairs and fire doors must not be wholly or partially blocked by furniture, bicycles, footwear, drying racks or other objects.
- 1.2.4 Bicycles/mopeds/cars may only be parked at the areas designed or designated for this.
- 1.2.5 The residents must ensure that fire equipment, such as foam extinguishers, fire hoses, smoke detectors, fire alarms and fire doors are not subjected to misuse or damage. If the resident discovers that the fire equipment is not operational, the resident must notify the caretaker or another person responsible for fixing

the equipment. Misusing or damaging the fire equipment will be considered a serious breach of the house rules.

- 1.2.6 For the park, which is part of the dormitory, normal general house rules apply. This includes any resident's duty to ensure that the park's lawns and vegetation are not damaged.
- 1.2.7 From the moment the resident is entrusted with his/her key by the inspector, until the inspector once again receives the key, the resident is solely responsible for the room and furniture. He/she is liable for compensation for any damage not attributable to normal wear and tear.

1.3 Usage

- 1.3.1 The residents may not have pets.
- 1.3.2 The residents may not install refrigerators, freezers, microwaves, heaters, washing machines, ovens or similar in their rooms.
- 1.3.3 The residents may also not store weapons, fireworks, explosives or other objects that may be associated with danger at the dormitory.
- 1.3.4 Subletting can only take place after prior approval by the Dormitory Board. This takes place at the dormitory through the designated sublet manager, who can inform further about the rules for subletting.
- 1.3.5 Children are not allowed at the dormitory.

2. NETWORK

2.1 The Network

- 2.1.1 A computer network has been set up at the dormitory (hereafter referred to as the Network). The Network is connected to a data network (hereafter referred to as the K-Net). Via the K-Net the residents have access to the Internet.
- 2.1.2 Access to the Network is restricted to residents who have signed a user declaration and paid for a prior monthly user fee.

2.1.3 The user fee is calculated based on the cost of setting up, operating, maintaining and updating the Network and K-Net, and collected as part of the rent.

2.2 The Network Committee

2.2.1 The daily operation of the Network is carried out by a network committee chosen by the residents (hereinafter called the Network Committee).

2.2.2 The Residents' Committee establishes guidelines for the creation, composition and administration of the Network Committee in the rules of procedure.

2.3 Liability

2.3.1 The use of the Network is at the user's own risk.

2.3.2 The Dormitory, its Board of Directors, the Residents' Committee and the Network Committee have no liability (see Section 2.3.3) for Network uptime, functionality, speed, or information/content received via the Network.

2.3.3 No liability means that the groups above can not be held liable for losses related to the Network, and the user of the Network is prevented from claiming any other rights arising from breach of contract.

2.4 Disconnection

2.4.1 In individual user declarations, users are required to comply with applicable legislation in the field and guidelines for using the Network stated in the user declaration and the house rules. If the user fails to pay user charges, violates applicable law or guidelines for use of the Network stated in the house rules or user declaration, the Network Committee can determine that the user must be disconnected from the Network.

2.4.2 If the disconnection is based on non-payment of user charges, disconnection can be made only after a 7 day written notice period has expired, without the overdue fee incl. possible reminder fee and other expenses having been paid.

2.4.3 If the disconnection is based on the user of the Network having violated applicable laws or guidelines in the house rules/user declaration, the user

must be informed in writing of the reason for the intended disconnection. As far as possible, proof of the alleged illegal or offensive behavior/use must be enclosed with the letter. The user is given a period of 7 days to comment on the sent material. The Network Committee will then decide on whether to disconnect.

2.4.4 If the Network Committee finds that the occurred violation is particularly serious in nature, the Network Committee can however decide on immediate disconnection.

2.4.5 The user may complain of the Network Committee's decision to disconnect to the Residents' Committee. The Network Committee or the Residents' Committee may decide that the appeal should have suspensive effect.

3. COMPLAINTS

3.1 Complaints procedure

3.1.1 If a resident violates house rules or otherwise is a nuisance to other residents, a complaint about the resident can be made to the Residents' Committee. The Residents' Committee may choose to try to resolve the complaint, or involve the College Consultant (KKO), the management company or the Dormitory Board.

3.1.2 The complaint must be in writing. The Residents' Committee must give the affected resident a reasonable time to comment on the complaint.

3.2 Warnings

3.2.1 If the Residents' Committee finds that the resident has violated house rules or otherwise been a nuisance to other residents, the Residents' Committee can recommend that the board gives the resident a written warning. The Residents' Committee and the Dormitory Board must justify the warning to the defendant.

3.3 Termination - cancellation

3.3.1 The Residents' Committee may recommend to the Dormitory Board that the resident's lease is terminated by regulatory notice, or in particularly serious

cases cancelled with immediate effect, if a resident has received three warnings, seriously violated these house rule or have been a danger or significant annoyance for other residents (e.g. violence or severe vandalism).

3.4 Confidentiality

3.4.1 The Residents' Committee has an obligation to confidentiality during and after the entire proceedings.

3.5 Cancellation of complaint procedure

3.5.1 If the complainant and the accused mutually settle the complaint, the complaint procedure can be cancelled.

4. DECISIONS - CHANGES

4.1. Decisions

4.1.1 These house rules were decided at the residents' meeting at Paul Bergsøe Dormitory on 30/10-2003, and supersedes all previous versions of the house rules.

4.2 Changes

4.2.1 Proposals for changes to house rules must be submitted to the Residents' Committee, who can then decide to bring the item up at a residents' meeting, according to the guidelines in the Construction and Housing Authority's Executive Order No. 666 of 27th September 1991 on the organization of youth accommodation units.